

## Vanpool Fare

With so many different methods of payment out there we wanted to give you a list of the fare media we accept for vanpool fare. Here is a list of what you can use to pay your vanpool fare:

- Check (preferred method)
- Cash (we don't recommend mailing it)
- Commuter vouchers
- TIP pass (PSNS, Vanpool, or W/D)
- U-Pass (worth \$70)
- Orca card with Passport product (Federal Orca included)
- Cross Sound pass with KT logo (only available from employers)
- Orca card with KT bus pass loaded (\$50) or KT reduced fare pass loaded (\$25)

If you have questions please contact your Vanpool Coordinator.

## Winter Driving Tips

Here are some safe driving tips for the coming weather...

- If your van is a diesel, don't forget to plug it in. By doing so, you will assure start-ups in cold weather conditions. You will also maintain top operating condition of your glow plug system, injectors, and other engine starting components.

- **Behavior** - You control the way you drive and live. Do not be controlled by the actions of others.
- In an unavoidable emergency situation where a sudden sharp turn must be made, remember to avoid "overdriving" your vehicle, i.e., turn the steering wheel only as rapidly and as far as required to avoid the emergency. Excessive steering will result in less vehicle control, not more. Additionally, smooth variations of the accelerator and/or brake pedal pressure should be utilized if changes in vehicle speed are called for. Avoid abrupt steering, acceleration, or braking which could result in an increased loss of vehicle control, vehicle rollover, and/or personal injury. Use all of the available road surface to return the vehicle to a safe direction of travel.
- Vehicles with a higher center of gravity handle differently than vehicles with a lower center of gravity. When loading your van, try to load passengers from front to rear to avoid off setting the "center of gravity" dynamics in your van, which has a higher center of gravity, especially when loading with 10 or more adult passengers.
- **Be sure to check your tire cables. If they need to be replaced please call Maintenance at (360)478-6221.**
- **Signaling** - Remember to **signal your intentions** to stop or turn **much earlier than normal.**

### *Kitsap Transit Vanpool Program*

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## Winter Driving Tips continued

- **Stay Alert** - This is the **best defense** you have against **potential accidents**. **Space** - create space between yourself and other objects or vehicles. **Maintain your cushion of safety**.
- **Drive Slowly!** - Let up on your accelerator gradually and sooner than usual. **Slow Down!** - Slow down well before intersections.
- This is the time of year when **hydroplaning** is a danger. If you can see reflections on the road, you may begin to hydroplane. Slow down by easing off the accelerator, not braking, and don't make any sharp steering maneuvers. Hydroplaning can occur at 30mph.

## Vanpool Paperwork

We are having an increased number of Vanpool Monthly Reports coming in that are done incorrectly. Things like the wrong ID Code, wrong van size, or incomplete paperwork become very time consuming for us. Beginning in January we will be sending back incorrect or incomplete paperwork. If the paperwork is not corrected and returned by the 7th the \$30 late fee will be imposed. If you have questions about how to do your paperwork please contact your Vanpool Coordinator at Kitsap Transit. Thank you for your cooperation.

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## Upcoming Vanpool Promotion

Statewide Vanpool Promotion is coming in Spring of 2010! We will keep you posted as we learn more!

## Vanpool Internal Rules

### *Excerpt from Vanpool Group Users Manual*

Group rules should be set by group consensus, not determined solely by any one individual in the group. Your group needs to agree on other rules. If the group cannot reach a consensus, then the majority rules.

It is also important that rules are documented and distributed to each participant so everyone knows what's expected. New riders should receive a copy as well. Group rules must be applied consistently to all participants, including the point of contact, volunteer drivers and bookkeeper. Established rules can only be changed by group consensus.

For example, a volunteer driver cannot arbitrarily decide to discontinue a three minute wait period that was previously agreed upon. Likewise, the volunteer bookkeeper cannot suddenly decide that while (s)he used to accept cash from one or several riders, it's no longer allowed. And, a rider can't decide to talk all the way to work when the group agreed that the trip to work would be quiet time.

If several new participants join the van and they wish to revisit the rules, a process must be set up to allow them to do so. Your Kitsap Transit Vanpool Coordinator will be happy to assist you in the process of establishing rules and putting them in writing. Please provide your Kitsap Transit Vanpool Coordinator with a copy of your group's rules.